

Terms and Conditions of the *Facilities 2025 Visa Gift Card Competition*

1. Eligible Entrants have the chance to win one of two A\$250 Visa Gift Cards.
2. By entering the 'Facilities 2025 Visa Gift Card Competition' (**Competition**), you are agreeing to the following Terms and Conditions.
3. The promoter is ACCO Brands Australia Pty Ltd (ACN 000 265 047) 2 Coronation Avenue Kings Park NSW 2148 (**Promoter**).
4. This promotion is a game of chance, and each eligible entry has an equal chance of winning. All entry instructions and prize information published by the Promoter form part of these Terms and Conditions.
5. The Competition commences on **Monday 19 May 2025 at 12:01 AEST** and closes on **Friday 13 June 2025 23:59 AEST (Competition Period)**.
6. Entry is open to all residents of Australia who are 18 years of age or older excluding employees and their immediate families of the Promoter and its associated agencies (**Eligible Entrants**).
7. To enter, Eligible Entrants must purchase a minimum of A\$1,000 worth of stock from the Promoter as part of the Promoter's *2025 Facilities Campaign* during the Competition Period (**Valid Purchase**).
 - a) For each Valid Purchase, the Eligible Entrant is automatically entered into the Competition and entitled to one (1) entry. There is no limit to the number of Valid Purchases able to be made by each Eligible Entrant and their respective Entry.
 - b) The details of the Eligible Entrant will be set out in the completed and paid for Valid Purchase order.
 - c) The time of entry will be the time at which the valid Entry is received by the Competition database of the Promoter.
 - d) The Promoter reserves the right in its sole discretion to reject bulk entries which it considers to have been generated using software.
 - e) Any Eligible Entrant who the Promoter believes, in its absolute discretion, has not strictly complied with all these Terms and Conditions will be ineligible to win and automatically disqualified. The Promoter accepts no responsibility for late entries, or any entries not received for any reason.
8. The total Prize pool consists of two A\$250 Visa Gift Cards. There will be two (2) winning entries selected by the Promoter from all the valid entries received. Each winner is entitled to receive one (1) A\$250 Visa Gift Card. Each card is subject to their terms and conditions of use and their expiry date.
9. All Eligible Entries received during the Competition Period will be submitted to the Promoter who will draw 2 winning entries (**Winners**).
10. The draw will take place at 2 Coronation Avenue Kings Park NSW 2148 on **Wednesday 18 June 2025 at 11:00am AEST (Draw)**.
11. The Winners agree that they may be contacted by the Promoter (or an agent of the Promoter) to: (i) provide comments about the Competition; and (ii) the Promoter (or an agent of the Promoter) may take photos or recordings of the Winners.

12. The Promoter may use any comments obtained from Winners including their name, and/or likeness and any photos or recordings taken of them for the Promoter's promotional and marketing purposes without further reference or compensation to them. All entries become the property of the Promoter. The Promoter reserves the right to use any personal information provided by an Eligible Entrant to enter and conduct the Competition in accordance with the Promoter's Privacy Policy found at <https://www.accobrand.com/privacy-center/global-privacy-notice/australia-english/>
13. The Prize cannot be transferred, nor can the Prize be redeemed for cash. In the event the Promoter is unable to supply the Prize, the Promoter reserves the right to supply an alternative prize of similar monetary value. All tax liabilities and other costs associated with or arising from winning the Prize are the responsibility of the Winners.
14. The Promoter takes no responsibility whatsoever if the prize is delivered to an invalid address, late, stolen, lost in transit or lost in misdirected mail or damaged in transit. Promoter and will not re-send the prize.
15. It is a condition of accepting the Prize that the Visa Gift Card must be used by each Winner in accordance with the standard terms and conditions assigned by Visa and is valid up to the expiry date stated on the card.
16. The Winners will be notified of their prize by the promoter by email or phone. The Winners' details will be published at <https://www.accobrand.com.au/terms-conditions.php> on **Wednesday 18 June 2025**.
17. The Promoter's decision is final and binding, and the Promoter will not enter into correspondence regarding the result.
18. Subject to state government legislation, any prize which is not claimed by the Winner by **Friday 20 June 2025 at 4:00pm AEST** will be automatically forfeited, and an unclaimed prize draw will take place at Promoter's office on **Monday 23 June 2025 at 11:00 AEST**
19. The Promoter and associated agencies, are not liable for any loss, damage, personal injury or death whatsoever (including, but not limited to, any direct, indirect or consequential loss) suffered or sustained in connection with this Competition, the use of a Prize or any act or omission (whether negligent or not) of the Promoter, its associated agencies or any person associated with any of them, except to the extent that any liability cannot be excluded by law.
20. The Promoter will not be liable for any misadventure, accident, loss (including but not limited to consequential loss) or claim that may occur during the Competition; or in relation to failure of any entry to be received by the Promoter for any reason; or arising from or related to any problem or technical malfunction of any computer equipment, software, internet connection, any injury or damage to Entrant's or any other person's computer software related to or resulting from participation in this Competition; or any error, omission, interruption, deletion, defect, delay in operation or transmission, communications line failure, theft or destruction or unauthorised access to, or alteration of, any Entries, and reserves the right to take any action that may be available.
21. If for any reason this Competition is not capable of running as planned, including infection by computer virus, bugs, tampering, unauthorised intervention, fraud, technical failures or any other causes beyond the control of the Promoter which corrupt

or affect the administration security, fairness, integrity or proper conduct of this Competition, the Promoter reserves the right in its sole discretion to disqualify any individual who tampers with the entry process, take any action that may be available, and to cancel, terminate, modify, recommence or suspend the Competition, subject to state government legislation.

22. The Promoter may contact you from time to time with marketing material about our other products or services, and those of its related entities. At any time, you may opt out of receiving this material by contacting us on **digital.au@acco.com**. Your consent to receive this information will remain current until you advise us otherwise.